

Country Club Christian Church

Congregational Board Meeting Minutes June 12, 2018

Attending – Jennifer Austenfeld, Brian Campbell, Lynn Cockle, Bruce Erickson, Hannah Fenley, Esther Giffin, Scott Glasrud Pat Martin, Kathy McDandel, Amy Rose, Mike Schaefer, Lauren Weinhold and by Conference Phone: Deb Plucknett and Travis Wymore.

Not Attending – Leeann Blundell, Steve Bough, Karen Carlson-Cook, Tepring Crocker, David Forsee, Jeff Gibbs, Jen Parker, Erin Parkinson, Courtney Sullivan, and Jim Wells.

Staff: Rev. Carla Aday, Rachel Clement, Carla Rauth

Guests: Keith Hall, Partner, and Lee Ann Potter, Auditor from Ifft & Co. PA

Opening Prayer

Scott Glasrud, Board Chair, called the meeting to order at 7:00 and opened the meeting with a prayer.

Approval of Consent Agenda

Mr. Glasrud asked the Board whether there were any amendments or corrections to the items on the consent agenda. Noting no changes, a motion to approve the consent agenda, including the May 8, 2018 Minutes and the Dashboard Report from May, was approved unanimously.

Finance Committee Report

Rachel Clement, Director of Finance, introduced Keith Hall and Lee Ann Potter, from Ifft & Co. PA. Ms. Potter provided an overview of the audit report and, as in prior years, referred to the qualified opinion related to the use of estimated replacement cost for church buildings due to lack of historical cost information. Ms. Potter also noted the retroactive correction of an error in the estimated replacement cost amounts previously reported for FY 2015 and FY 2016. The auditors noted no difficulties with the audit and no disagreements with management. A motion to approve the June 30, 2017 audit report and related audit communications was approved unanimously.

Mr. Glasrud then presented a request from Dan Jensen, Practical Services Chair, for the use of \$37,356.78 from the Capital Maintenance Fund for the parlor repairs. After discussion, a motion to approve the request was approved unanimously.

Lynn Cockle, Treasurer, presented the proposed FY 2018-2019 Operating Budget. It projects \$3.00M in Total Income due primarily to increased pledges, continued growth in the Early Childhood Programs, and planned Endowment designated transfers. The budget also includes corresponding growth in Total Expenses primarily from personnel costs, due to filling open positions, and plans for additional mission trips. Ms. Cockle noted that the Endowment Trustees will meet next week to finalize the planned Endowment Transfers included in the budget. She also indicated that, as in prior years, the operating budget would be monitored quarterly. A motion to approve the proposed FY 2018-2019 Operating Budget was approved unanimously.

Stewardship Report

Lauren Weinhold provided a Stewardship Campaign update stating that they had received \$1,113,489 in pledges to date, which exceeds the prior year. The Committee believes that the budget goal of \$1,250,000 will be met. To date 266 pledges have been received to date, with 39 new, 119 increased, and 46 increased more than 10%. So, combined approximately 59% of total pledges to date were either new or increased from the prior year. Ms. Weinhold stated that these results reflected the positive momentum and spirit of the congregation.

Senior Minister Report

Rev. Carla Aday presented the following:

Rev. Aday noted that she is completing her first year as your Senior Minister. She expressed gratitude to the members of the Congregational Board for their partnership and leadership during this year of transition. She noted that the Board remained focused on our **vision**, which is a powerful and critical role in the life of the church.

She also noted the countless affirmations she has received from the congregation this year. Although, no person will be able to connect with everyone and that change is always challenging, that there is a very positive energy in the church. Attendance remains stable and giving is trending upwards.

We will very soon reach full staffing and over half of the staff members are either new or in a newly defined role. The respect and synergy amongst the staff is fantastic. Rev. Tyler Heston will be joining us on August 1 as full time Minister to Youth. The staff is collaborating well on the vision of ministry and genuinely enjoy working together as a team both with the Board and each other.

The 100th Anniversary Steering Committee held its first meeting last night. We have a strong team of leaders and they are now planning and recruiting members to serve to create a vibrant 100th anniversary celebration that not only looks back but also forward!

Rev. Aday then presented a written update on the current Vision of Ministry goals (see attached).

Open Questions Next Steps

Mr. Glasrud reviewed the year's Open Question activities and complimented the Board on their accomplishments, including the church bylaw revisions. At his request, the Board members each gave personal feedback reflecting on the year. Mr. Glasrud thanked the outgoing Board members for their guidance and leadership over the past three years.

Upcoming Dates for Board Meetings

Pat Martin, Board Chair Elect, clarified the upcoming year's meeting schedule, noting that there would be no July meeting.

Adjournment

Seeing no further business, Mr. Glasrud called the meeting to a close at 8:30. Rev. Aday provided a closing prayer.

Attachment Board Meeting June 12, 2018:

Vision of Ministry Year End Report Jan 2018-June 2018

1) Revitalize Worship and Broaden its appeal

a. Music

- Children's Choir has grown in numbers and is singing more frequently in worship
- Restarted the Amani Choir

- Children's Musical reprised in worship

- Added soloists such as Bukeka; guest artists from KU such as oboe player and soloists and ensembles from congregation
- Mass choir anthems with youth/adults and children/adults
- Music for extra services and funerals provided by choirs and soloists
- Music series for community

b. New 9am service

- Worship Task force has completed planning for new 9 am service which will aim to bring the energy and enthusiasm of the outdoor services inside this fall. The new service will be casual, involve more children and families in leadership and a revised order of service will make it feasible for children to leave part way through the service for choir or activities.
- Promotion plan underway with Communication department including new graphic

c. Live stream

- Encouraging shut ins to utilize on demand or live stream options by providing written instructions in visiting communion kits and asking elders/deacons to teach this process on visits.
- Engage retirement center staffs to offer on demand or live stream to their residents on communal screens
- Exploring providing hardware for those who do not have equipment to view service
- New process of securing copyright permissions on all live streamed music
- Setting up protocol to live stream weddings and funerals upon request
- New cameras and equipment installed; To date 475 unique views and 2752 on demand views since Dec 2017.
- Promoted on social media and in newsletter, postcard created for those in retirement centers

d. Follow up

- Generated lists of members and visitors missing from worship for three weeks consecutively and reached out to them via texts, phone calls and email messages.

- Grief booklets mailed to families after loss of loved one. Quarterly handwritten note accompanies the booklet. 165 books have been mailed in last 18 months.

e. Worship Service enhancement

- Celebration of Membership Sundays quarterly with speakers from congregation and stories of new members in bulletin
- New microphones in sanctuary for Mike and Carla
- New outdoor sound equipment
- Promotion through social media
- Promotion of Easter, outdoor service, guest musicians, cookie ministry

f. Planning

- JET express transportation service to provide rides to church. Through this partnership with JFS and funding from congregation we plan to provide transportation for 25 members 2 times a month to attend worship and or events

2) Invite people into small groups where they will feel included, grow spiritually and be inspired to serve others

a. Classes

- Conscious Discipline Parenting Workshop
- Bible Basics for Busy Parents (average attendance 12)
- Connections Sunday School Class pilot for younger adults was not well attended. Will relaunch in fall of 19 with new format/teacher/recruitment. 2 gatherings of young adults to be held this summer to help launch
- Connections monthly socials for young adults are well attended under leadership of Christa Jessup
- Faithpub attendance increasing
- Faithbook attendance steady
- Connections and Anniversary held intergenerational event at Tall Oaks
- Yoga – steady attendance and new instructor
- Easter Brunch with strong leadership group
- Plans for a new class this fall under leadership of Mike Graves, Lesley Holt and Jennifer Austenfeld to teach younger members not currently involved in a class.
- Fred Talks on Wednesday nights in early summer with avg attendance of 30
- Spring classes in evenings: Acts and Actions, Where is God in a Time like this? The Greatest Prayer – large weeknight attendance!

b. Groups

- Backyard Bash for Summer – family centered activities and intergenerational fellowship and adult options for learning and service for 4 weeks of summer
- Parent Gatherings for Pastor's Class Parents and Elementary Parents at Carla's and Parents of Youth for Summer information at church
- MOPS – Mothers of Preschoolers monthly for church and community members
- Family Worship – increased frequency to monthly with new activities (avg of 6 families)
- First Fridays for children – enhanced with devotions/lessons, themed games and crafts
- Coordinated children's activities to Collection Connection theme
- Launching Circles of Care teams consisting of elders, deacons, youth and other members to reach out consistently to home bound members. Very positive response to date from elders and deacons. ***Challenge is that we need additional members to participate to meet ever increasing demand for this vital ministry. Additional challenge is communicating the details of this new system to busy folks.
- Weekly tracking of attendance through Fellowship 1
- Neighborhood Communion groups – three launched and discussion underway about next steps
- Community Camp with 53 in attendance

c. Service

- Grace at Work – added family/children focused projects; added projects for youth and their families with lunch afterwards
- Hosted missionary for Ecuador to explore options for new mission partnership
- Corey Meyer met with many Northeast stakeholders to research funding possibilities for past capital campaign proceeds

d. Promotion

- Texting and phone calls to families to invite to classes, groups, events,
- Special events for families (Egg Hunt etc) with emailed follow ups promoting upcoming events
- New column in The Christian called "Metro Mission and Share" highlights weekly opportunities to participate
- Updated Mission/Outreach pages on website to invite participation
- New resident mailings now include flyers to upcoming events
- New member hosts inviting new members into small groups
- Stewardship video highlighting personal relationships and group connections
- Backyard bash promo
- New graphics for multiple ministry areas under leadership of new staff member Leslie Tenjack
- Legacy of Love campaign – highly successful stewardship campaign

e. Planning

-Parenting workshops for fall '18

-Mission trip to Houston to provide relief from Harvey

-Parlor tables to communicate Stephen Ministry program possibilities and recruit new participants

-Two new groups to meet over the summer. One group is for 20's and 30's age group and one is for parents of children 10 and under. These social events will be aimed at creating two new groups for spiritual formation and fellowship for these age groups.

-Young men's Bible study group in formation with 30 and 40 somethings with Mike Graves