

#### ELDERS (Adults: Lifetime Term; Students (Grades 6-12) 1-year Term)

Elders serve as role models to the Congregation through their conversation, attitude and action in everyday life and through responsible financial support of the Church. They are called to be teachers and learners who are committed to spiritual growth through a life-long learning process. As a visionary, an Elder's role is one of guidance of the Congregation and support of the Church leadership. Elders are expected to participate in quarterly Elder/Deacon meetings, attend a yearly retreat as well as Congregational meetings, praying in worship, participating in Circles of Care and other responsibilities including serving communion. Elders are not an administrative or policy-making body.

### DEACONS (Adults: 3-year Term; Students (Grades 6-12) 1-year Term)

Deacons participate in leadership training and spiritual growth programs, serve communion in worship, participate in Circles of Care, participate actively in one or more ministries, and share generously of their gifts of time, talent and money. They work with the Elders in promoting the growth and welfare of the Church, are expected to participate in quarterly Elder/Deacon meetings, attend a yearly retreat as well as Congregational meetings. Deacons are not an administrative or policy-making body.

## ENDOWMENT FUND TRUSTEE (3-year Term)

The Endowment Fund Board of Trustees invests and administers capital gifts and bequests to the Church under the terms of a Declaration of Trust. Endowment Fund Trustees meet on a quarterly basis and may also be called upon to serve on other committees, including the Finance Committee.

# PERSONNEL COMMITTEE MEMBER (3-year Term)

The Personnel Committee establishes policies on personnel issues, provides for evaluations of and open communications with the Church staff, recommends salaries and benefits for all Church staff, and considers other matters as it deems appropriate in the context of maintaining positive relationships between the Congregation and its staff. The Personnel Committee meets on a monthly basis.

# CONGREGATIONAL BOARD MEMBER (3-year Term)

The Congregational Board is made up of at least one third Elders with the remaining members Deacons. All board members serve as active leaders in the church. Members of the Board are asked to attend monthly meetings and special meetings as may be called. The Congregational Board focuses on church governance, providing oversight and long-term direction.

## TREASURER

The Treasurer reviews the handling and the records of all monies received and disbursed to ensure accuracy and completeness and shall performs other duties in connection with the finances of the congregation as the congregational board determines. The treasurer is the Chairperson of the Finance committee.

